

Transfer of Credit Policy

Students transferring from another cosmetology school will complete our Transfer Student Agreement and provide an official transcript from the previous school. A minimum of 400 clock hours will be accepted, additional will be accepted at the discretion of the school. The student will be charged the per hour rate for tuition for any hours remaining. The student will be charged a \$100.00 registration fee. The student will be required to purchase a Trenz Beauty Academy student kit and a school t-shirt, a book and workbook, if needed.

Credits for previous training will be given only if certified transcript is presented from a licensed cosmetology school. Credit for out of state training must be submitted to the governing state board of cosmetology before being accepted by the school. All course work hours and tuition will be adjusted accordingly and the proper agency notified. All record of previous education will be maintained in the student's record file.

If a student wishes to transfer to another school, he/she must submit a written notice within 10 days prior to departure date. Transfers will not be approved until all financial agreements are current.